

Anglican Mainstream

Anglican Mainstream Privacy Policy, Updated 23rd May 2018

Anglican Mainstream is a small charity (no. 1111739) and a Limited Company (no. 5467339). It employs one person, and carries out its work with the help of paid consultants and unpaid volunteers.

The registered office is at 21 High Street, Eynsham, Oxfordshire OX29 4HE.

This policy has been updated to comply with the Data Protection Legislation deriving from the EU General Data Protection Regulation 2016/679; together with all other applicable legislation relating to privacy or data protection.

What information we collect about you

If you have signed up for our mailing lists or otherwise given permission, we may collect, record and use information about you in physical and electronic form and will hold, use and otherwise process the data in accordance with the Data Protection Legislation and as set out in this Privacy Policy.

The personal data we collect and process would normally be restricted to:

- Your name;
- Your contact information such as your email address, physical address and telephone number;
- Records of correspondence with you;
- Records of any donations made, or other financial data such as gift aid forms. We would not normally hold details of your bank or payment method provider's name, or your account number, sort code or billing address.

Where we hold the information about you

The registered office contains files and papers relating to Anglican Mainstream, including some paper correspondence and papers. These papers are securely filed, and any personal information contained in them for example names and addresses of correspondents, or information relating to donations, is only accessible by two people, the Executive Secretary and Chair of Trustees of Anglican Mainstream. There is no computer or any electronic storage device in the office.

Electronic information is held as follows:

On computers and other electronic devices belonging to the Executive Secretary, the Chairman of Trustees, the MSC Group Convenor, the bookkeeper, the accountant. Each person with access to your data has responsibility to ensure that it is only used for administrative purposes and is never shared with third parties. Contact details of those with access to personal data are available on request.

On the accounts of Anglican Mainstream registered with financial organisations, to which we have electronic access to a secure account, including:

Royal Bank of Scotland

PayPal

Charity Checkout

Stewardship

Charities Aid Foundation

In each case, if your details are held by these organisations they would have been provided by yourself, for example when making a donation. Again, data is only used for administrative purposes and is never shared with third parties.

On MailChimp. All those on our mailing lists have signed up, and in so doing have specifically given permission to be included for the purposes of regular mailings.

No personal information of individuals is held on the Anglican Mainstream website.

Individual Rights

Unless subject to an exemption under Data Protection law, you have the following rights with respect to your personal data:

- The right to request details of your personal data which we hold about you;
- The right to request that we correct any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for us to retain such data;
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right at any time to withdraw your consent to our processing of your personal data;
- The right to lodge a complaint with the Information Commissioner's Office.

If you have any questions about this privacy policy, including any requests to exercise your legal rights, please contact us using this form <https://anglicanmainstream.org/contact/> . In any event, you have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues. The ICO can be contacted on their helpline number which is 03031-231113 or by other contact methods as set out on their website (www.ico.org.uk).